

Homelessness Strategy – Action Plan

Action	Lead	Partners	Funding	Outcome	Target Date
Young Persons Multi-Agency Panel to be set up to address housing issues for young people	Head of Housing and Residential Development	Housing, Learning & Care, Youth Offending Team, Connexions	Officer time Cross Agency	Young Persons Multi-Agency Panel established.	January 2009
To provide awareness training and education for partner agencies to improve understanding of housing and homelessness issues	Housing Options Manager		Officer time	Agencies conversant with work of housing options and have an understanding of homelessness prevention	December 2009
Joint Protocol with Environmental Services private sector housing	Housing Options Manager Environmental Health Manager		Officer time	Protocol in place	June 2009
Continue to attend multi-agency arrangements	Service Development Officer		Officer time	Continued representation	Ongoing
Joint workshops for RSL staff	Housing Options Manager	Partner RSLs	Officer time	Improved working relationships	Ongoing
Joint workshops for Housing Options Teams in neighbouring Boroughs	Housing Options Manager	Neighbouring Local Authorities	Officer time	Improved working relationships	Ongoing

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Continue to complete annual training needs analysis	RBWM		Officer time	Housing Options Team continues to be fully and appropriately trained	April 2009
Provision of sanctuary scheme	RBWM Domestic Abuse Forum	RSLs	Subject to funding	Sanctuary scheme provided	June 2009 subject to funding
Provision of domestic abuse outreach service	RBWM Domestic Abuse Forum	East Berkshire Women's Aid	External funding in place	Domestic abuse outreach service provided	March 2009
Ensure every applicant threatened with homelessness is visited at home	Housing Options Manager		Additional team member	Prevention of homelessness	April 2009 subject to funding
Production of written protocol for home visits	Service Development Officer		Officer time	Consistency in home visits achieved	December 2008
Review of multi-agency panel to consider discretionary housing payments applications	Head of Revenues and Benefits	Housing Options/ Learning & Care	Officer time	Increase in number of private tenants enabled to remain in properties	Annually in May
Review of Allocations Policy and points system	Head of Housing and Residential Development		Officer time	Allocations Policy and points system reviewed in order to balance housing needs with housing supply	November 2008

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Choice based lettings system	Head of Housing and Residential Development	Partner RSLs	Joint funding RSLs and RBWM	CBL system adopted	2010
Remodel the collection of information regarding voids and lettings	Housing Options Information Officer	Partner RSLs		To ensure efficient use of affordable rented housing	April 2009
Extension of assisted transfer scheme	Service Development Officer	Partner RSLs	Subject to additional funding of £40,000 being available from RBWM capital programme	Assisted Transfer Scheme supported to ensure efficient use of affordable rented housing	December 2008
Continue liaison with Defence Housing Executive	Housing Options Manager	D.H.E		Minimise use of temporary accommodation by service personnel	Ongoing
Review of tenancy sustainment service	Supporting People Manager	Look Ahead Housing & Care	SP	Continued tenancy sustainment and homelessness prevention	May 2009
Reprovision of Admel House to provide 12 units of supported accommodation for young people in Windsor	Head of Housing and Residential Development	A2 Housing/ Look Ahead Housing & Care	Supporting People Grant Housing Corporation	Expansion of supported accommodation in Windsor for young people	May 2009
Continue to provide mediation service	Service Development Officer	Thames Valley Family Mediation Service	Homelessness Budget	Mediation service continued to ensure move on in a planned way, not crisis	Ongoing subject to funding

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Multi Agency Panel/Joint Assessment Framework	Housing Options Manager	YOT, Housing, Children's Services	Officer time	Multi agency panel will adopt the common assessment framework to address all the needs of young people. Formalise protocols between agencies to ensure that every child matters	January 2009